



[www.centralplainsrecplex.com](http://www.centralplainsrecplex.com)

75 Centennaire Drive, Southport, MB ROH 1N1 | Phone: 204.428.6050

The Central Plains RecPlex is Southport Aerospace Centre Inc.'s modern-recreation facility. The RecPlex features a rock climbing wall, walking path, weight and cardio machines, a full gymnasium, a bowling alley and a Welcome Centre featuring a food kiosk. The RecPlex is searching for two part – time Customer Service Representative, Recreation.

The Customer Service Representative, Recreation is part of the team responsible for customer service and performance of day to day services and duties.

**The core responsibilities of the Customer Service Representative, Recreation include:**

- Providing exceptional customer service to all clients of the Central Plains RecPlex
- Performing daily duties efficiently and accurately, including reception duties, cleaning duties, food handling, and bowling alley requirements.
- Maintaining the facility in a clean and orderly condition

**It is preferable that candidates for this position possess the following competencies:**

- Customer service experience
- The ability to communicate effectively and personably with the general public
- Basic First Aid and CPR
- Recreation training experience
- Smart Choices Food Handler Certificate
- Serve it Safe
- Knowledge of MS Office 2016 and other software programs
- The ability to work with minimum supervision
- The ability to cover all operational hours, majority of hours will be evenings and weekends

This position is funded through the Manitoba Green Team initiative so the candidates must be between the ages of 15-29. Preference is given to Indigenous youth, visible minority youth and youth with disabilities. Wage is negotiable, depending on qualifications and experience.





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Interested applicants are invited to send their resumes and cover letter to:

Southport Aerospace Centre Inc.  
Attention: Human Resources  
25 Centennaire Drive  
Southport MB R0H 1N1  
Fax: (204) 428-6036  
Email: [hr@southport.ca](mailto:hr@southport.ca)

Posting will remain until vacancies are filled.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.

*Southport exists to develop and manage commercial properties by offering cost-effective facilities, a functional airport, strong customer focus and professional facility services to grow the value of our assets.*

